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| **TITLE:** Regional Civil Society Partnership Advisor |
| **TEAM/PROGRAMME:** Regional Civil Society Strengthening Program (PASC) with functional relationship to Program Development and Quality team (PQI) | **LOCATION:** Panama, Colombia, El Salvador, Guatemala, Nicaragua, Peru |
| **GRADE**: Grade 3 International Light or National contract equivalent  | **CONTRACT LENGTH:** Indefinite term |
| **CHILD SAFEGUARDING:** Level 2: *either* the post holder will have access to personal data about children and/or young people as part of their work; *or* the post holder will be working  in a ‘regulated’ position (accountant, barrister, solicitor, legal executive); therefore a police check  will be required (at ‘standard’ level in the UK or equivalent in other countries). |
| **ROLE PURPOSE:** Save the Children (SC) works across a broad range of partners as per our Theory of Change and our partnership principles. However, this position will focus on partnerships with local civil society organisations in the countries where we programme.Civic space for civil society, including child rights organisations, is increasingly being challenged, but Save the Children believes that a strong civil society is crucial to promote, defend and demand accountability for children’s rights. To increase efforts and programme quality, technical leadership in the civil society engagement arena is required. This includes providing systematic capacity strengthening support to country office staff and local civil society partner organisations, as well as strengthening of civil society as part of long-term programming efforts in all contexts. This role will also facilitate learning from other related initiatives to increase localisation efforts and strengthen partnerships with civil society organisations in our programming. Part of this role have a direct link to Save the Children Sweden´s global civil society strengthening programme and thus a dotted line in terms of accountability for that part. |
| **SCOPE OF ROLE:** **Reports to:** Director of the Regional Civil Society Program (PASC) with dotted line accountabilities for awards to SC Sweden. and technical line to the SCI Head of Partnerships and Regional PQI Director**Staff reporting to this post:** None**Budget Responsibilities:** None**Role Dimensions**: The role is expected to foster relationships with a wide range of internal and external stakeholders including Save the Children members, the SCI central Programme Quality & Impact team, advocacy colleagues, Regional Advisors in other sectors, technical counterparts in other organisations, donors, regional programming partners etc. In particular, it is expected to maintain close contact with and accountability to the global Partnerships and Localisation as well as the Global Child Rights team.**Context :** All Contexts**Primary Technical area:** Partnerships and Civil Society Strengthening**Primary Sub technical area:** Organisational Capacity Strengthening of Civil Society**Secondary Technical areas:** Child Rights Governance and localisation**Secondary Sub technical area:** Civic Space, Monitoring and Demanding Child Rights **Award funded:**100% (Sida) |
| **KEY AREAS OF ACCOUNTABILITY :** **Deliverables for the PASC program (SIDA CSO award)**  (50%) and in close collaboration with PASC Director and Managers- Co-facilitate OCD reviews (with PASC managers and partners)- Support the PASC program to develop analysis of civic space and formulate effective strategies to promote an enabling environment- Support the PASC program in partner scoping in line with the PASC programcycle objectives- Contribute to donor reporting as well as providing input to formulation of 2022 multi year civil society framework applications- Promote cross-country and cross-cutting regional learnings and exchange, between partners and the regional office**General deliverables in advisory role for civil society (50%):** - Support Country Offices to develop a strategic approach to partnerships with civil society in the development of their CSPs and promote the participation of partners in CSP and EPP processes- Bridge the Global-County divide by supporting technical experts and other partnerships staff to understand and contextualise global guidance, the Partnership Framework and incorporate the principles of development effectiveness into their partnership strategies-Promote cross-Country Office learning and exchange between Partnerships and Civil Society staff in the region, including through hosting the regional Community of Practice - Capacity strengthen SCI staff (RO/CO) on sustainable civil society partnerships and on organisational capacity development (OCD) methodology- Contribute learnings from civil society partnerships to the localisation agenda and the roll-out of the localisation policy  |
| **BEHAVIOURS (Values in Practice**)**Accountability:*** holds self accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
* holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

**Ambition:*** sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
* widely shares their personal vision for Save the Children, engages and motivates others
* future orientated, thinks strategically and on a global scale.

**Collaboration:*** builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters
* values diversity, sees it as a source of competitive strength
* approachable, good listener, easy to talk to.

**Creativity:*** develops and encourages new and innovative solutions
* willing to take disciplined risks.

**Integrity:*** honest, encourages openness and transparency; demonstrates highest levels of integrity

The post holder must commit to work in an international agency that respects racial diversity and fights racism in all forms; and to model positive behaviours and respect to all colleagues, partners and communities.  |
| **QUALIFICATIONS** * Master's Degree in social sciences, development, organisational leadership, international relations, or relevant field.
* Extensive and substantive relevant practical experience may be considered in lieu of a Master's Degree.
* Partnership Brokering certification desirable.
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| **EXPERIENCE AND SKILLS*** At least 10 years of qualified experience working with rights-based approaches and relevant thematic areas focusing on organisational capacity strengthening of civil society organisations and/or national and local actors in development and humanitarian contexts.
* At least 10 years’ experience in the design and implementation of programmes and capacity building of civil society organisations from both development and humanitarian contexts.
* Experience of developing efficient strategies for advocacy work and policy dialogue between civil society and state actors Experience/familiarity of Nordic framework agreements focusing on local civil society strengthening is considered a merit.
* Familiar with organisational development methodologies, partnership principles, partnership brokering, participatory approaches and the localisation agenda. Strong understanding of thematic issues related to child rights and human rights.
* Strong analytical skills and ability to summarize extensive and complex information.
* Ability to lead on strategic development, including monitoring, evaluation, accountability and learning.
* Knowledge of RBM/LFA frameworks.
* Proposal writing and reporting skills including thematic quality assurance on gender equality, child rights, and children with disabilities, conflict sensitivity, and climate aspects in both development and humanitarian contexts.
* Experience in organizational capacity development and significant training, facilitation and capacity building skills
* Familiarity with Microsoft Office and business intelligence/reporting/monitoring systems
* Fluency in Spanish (verbally and written)
* Proficiency in English (verbally and in writing).
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| **KEY COMPETENCIES** **Technical competencies:*** Inspires others to embrace the values and principles that underpin partnerships and the localisation agenda (Leading edge)
* Leads formal and informal engagement with diverse, strategic partners based on shared, long-term visions (Leading edge)
* Promotes the unique role of Save the Children in partnerships to promote the rights of children (Accomplished)

**Generic Competencies*** *Being the Voice of Children*: Utilises being part of a global movement to promote change in the policy and public sphere on child related issues
* *Advancing Equality & Inclusion*: Drives an enabling environment for gender equality and inclusion, and prioritising the most deprived and marginalised children
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| **Additional job responsibilities**The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience. |
| **Equal Opportunities** The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures. |
| **Child Safeguarding:**We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse. |
| **Safeguarding our Staff:**The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy |
| **Health and Safety**The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures. |
| **JD written by:** | **Date:** |
| **JD agreed by:** | **Date:** |
| **Updated By:** | **Date:** |
| **Evaluated:** | **Date:** |